



| | | | | | |
|---|--|--------------------|---|--------------|------------|
| POSITION TITLE | Children/Families Minister | AWARD | As per ADOM – Authorised & Stipended Lay Minister (ASLM) | LEVEL | TBA |
| POSITION REPORTS TO | Vicar Revd Santa Packianathan | PARISH | St John’s Anglican Church 624 Centre Road Bentleigh 3204 Phone: 9557 2226 bentleighanglican@bigpond.com | | |
| DATE CREATED | 23 October 2022 | | | | |
| Date Amended | | Approved by | People & Culture (ADOM) Vicar & Wardens (St John’s Bentleigh) | | |
| POSITION PURPOSE: | | | | | |
| <p>Our Vision: To be a centre of God’s love and hope. Our Mission: To love God, love people, grow disciples of Christ.</p> <p>St John’s is very excited for this opportunity to appoint a new Children/Families Minister. We want to build on our current ministry to the younger generations and develop it further so that it will grow and flourish in the future. We are now in the position to fund an initial three-year period with the hope of it becoming permanent. St John’s is passionate about ministry to children and young people and sees this appointment as highly strategic in the outworking of our vision and mission as shown above. This role is for initially 15 hours a week, renewable annually 12-month contract. There is a potential to expand the role further (subject to availability of adequate finance within the parish).</p> | | | | | |
| ACCOUNTABILITIES | | | PERFORMANCE INDICATORS | | |
| <p>Express a clear testimony of faith in Jesus Christ. Exhibit an ability to inspire children to connect to God and one another. Articulate a thought-through vision for a vibrant, growing children/families ministries. The person appointed will need to be available to work on Sundays and other agreed hours during each week (up to a maximum of 15 hours/week).</p> | | | <ul style="list-style-type: none"> ▪ The applicant shall seek professional relationships with other lay/ordained ministers and keep abreast of developments in ministry to young people. ▪ External supports through ministry coach, professional supervision is encouraged (as per Diocesan requirements). ▪ An annual ministry review/appraisal will be conducted. ▪ Be at the church reasonably early and be prepared to commence at the service times as indicated. | | |
| KNOWLEDGE, EXPERIENCE AND SKILLS | | | | | |

| | | | |
|---|--|---|-------------------|
| <p>Key Attributes: The successful candidate shall possess the following attributes:</p> <ul style="list-style-type: none"> ▪ Deep prayerfulness and personal godliness. ▪ Humility and graciousness in relationships with others. ▪ Passion to live and minister in accordance with God’s Word. ▪ Genuine concern for, and willingness to serve others. ▪ Ability to think theologically about their role and ministry. ▪ Energy for the role and a good work ethic. ▪ Empathy and good listening skills. ▪ Perseverance in the face of challenge. ▪ Well-developed emotional intelligence with an ability to read interpersonal situations with young people and adults. ▪ A proactive approach to take advantage of new opportunities and in addressing challenges. ▪ Ability to work independently to ensure that responsibilities are met. ▪ Awareness of one’s own spiritual and emotional needs. ▪ A commitment to discipling others and equipping them for service. <p>Key responsibilities:</p> <ul style="list-style-type: none"> ▪ Developing and implementing Sunday children’s ministries for discipleship ▪ Create or access material to lead teaching for children on Sunday mornings, Messy Church group. ▪ Building intentional pathways through key transitions for young people ▪ In consultation with the Vicar, developing long term vision for children/families ministry at St Johns ▪ Carefully connect with and develop relationships with the parents of children attending Sunday School, Messy Church, & with the students/parents who attend the dance classes being held at St John’s. | | <ul style="list-style-type: none"> ▪ The Anglican Diocese of Melbourne is committed to child safe practice. We require all applicants to undergo a screening process prior to appointment and successful applicants must comply with the Diocese’s child safe policy and child safe code of conduct. ▪ Hold a current Police Check and Working with Children Check ▪ Must be an excellent communicator, comfortable with verbal, written and electronic communication. ▪ The stipend and allowances will be in line with the Stipend Determination of the Anglican Diocese of Melbourne (clergy or ASLM as appropriate). ▪ The appointment is for an initial period of one year and up to further three years (subject to availability of funds and satisfactory performance) ▪ There is a probation review at the end of six months. ▪ This position reports to the Vicar of St John’s ▪ The successful applicant will meet fortnightly with Vicar (or locum) for half an hour, or more frequently if either the applicant or the Vicar request it, for prayer, mutual encouragement and ascertain ministry assistance as necessary. <p>Criteria</p> <ul style="list-style-type: none"> ▪ Awareness of childhood development ▪ Demonstrated ability in relating to children and young people. ▪ Ability to build structures that promote evangelism and discipleship. ▪ Demonstrated ability to organise, train and equip others. ▪ Ability to connect with and welcome new people. ▪ Ability to connect people with external services and resources as needed. ▪ Some theological education (at least a diploma or studying towards a degree) would be welcomed. | |
| WORKING RELATIONSHIPS | | POSITION DIMENSIONS | |
| INTERNAL | EXTERNAL | STAFF REPORTING | FINANCIALS |
| Vicar Clergy Parish Staff | Parishioners Visitors to the Parish | N/A | N/A |



APPLICATION PROCEDURE

An application should include:

1. A letter addressing the position description
2. A Curriculum Vitae or Resume
3. The names and contact details of at least three referees

Application (in confidence) to be emailed to:

Revd. Santa Packianathan

Vicar, St John's Bentleigh

spackianathan@melbourneanglican.org.au

by 30 June 2024